



## Speaker Biographies

**How do I write a biography?** For many, writing one's biography sketch is a daunting task. Between condensing your experience and credentials from an extensive resume into a few sentences, to knowing which information should be highlighted or included for a particular audience, writing a personal biography is no small task. Biographies should be crafted by taking into consideration your audience. Be sure to highlight areas that are relevant to the attendees and keep in mind that a few succinct sentences that grab the attention of the audience is better than listing a detailed history of every position or accomplishment. **PLEASE DO NOT SUBMIT A FULL CURRICULUM VITAE OR RESUME!**

**Biographical areas to keep in mind:** current position, education, any board memberships, pertinent personal or professional interests, and any publications. Biographies may be edited for length at the discretion of the OVMA. **For additional assistance, please contact Alicia Borges, OVMA Education & Event Assistant, at 800.662.6862.**

**How will my biography be used?** If assigned, a session presider will introduce you at each session which is where your biographical sketch will be read. Your biography will also be included in our comprehensive conference CD-ROM and on-line before the conference to be viewed by pre-registered attendees.

### ***Biography Examples from MVC 2004:***

Shane Bateman, DVM, DVSC, DACVECC

Dr. Shane Bateman obtained a DVM degree with Distinction from the Western College of Veterinary Medicine at the University of Saskatchewan in 1991. He completed his internship and residency at the Ontario Veterinary College, University of Guelph in 1994 and in 1997, respectively. He earned board certification in the America College of Veterinary Emergency and Critical Care in 1998. Currently, he is an Associate Professor-Clinical in the Emergency/Critical Care Medicine Department of Veterinary Clinical Sciences at the Ohio State University. His interests include: coagulation abnormalities in critically ill patients, ventilation of lung-injured patients, assessment and management of pain and veterinary palliative care and the human-animal bond.

Jennifer Brandt, LISW, Ph.D.

As Program Coordinator for the Bond-Centered Education and Practice Program at the Ohio State University Veterinary College, Dr. Jennifer Brandt is leading the effort to provide veterinary teams with non-medical communication tools and skills needed to promote quality veterinary care and veterinary career success. Dr. Brandt previously served as a medical social work, educator, and researcher specializing in work with survivors of crime and trauma. She received her Bachelor's degree in Social Work from the University of Indianapolis and her Master's and Doctoral degrees in Social Work from the Ohio State University. She is a member of several honorary and professional societies including Phi Kappa Phi and the National Association for Social Workers.



## Session Descriptions

Your Session Description should grab the attention of the attendee by briefly describing both the session's educational merits in addition to highlighting a couple of key points participants will take away by attending your lecture (examples from the Midwest Veterinary Conference 2004 may be found below). Session titles should accurately describe your talk and MUST match the title submitted along with your scientific notes/presentation materials. Each session lasts for 1 hour. Speakers are welcome to break a multi-hour lecture down into stand alone parts with unique session descriptions (i.e. Animal Behavior I & Animal Behavior II) or to list them as "continued" with the first session being a prerequisite to the second, third, etc.

### ***Session Titles & Description examples from MVC 2004:***

#### Annual Update on Veterinary Medicine in Government

Representatives from the Ohio Department of Agriculture, Ohio Department of Health, and the USDA Veterinary and Meat Inspection Services will present updates on each agency's activities and future directions in the coming year. Highlights will include current major issues, including interesting outbreaks and regulatory investigations, food safety, animal disease reporting, foreign animal diseases and bioterrorism threats. Attendees will 1) have a better understanding of how these government programs may impact veterinarians and veterinary practices, 2) become more familiar with the roles and responsibilities of the various state and federal agencies involved in veterinary medicine and how each interacts with the others, and 3) become more knowledgeable about regulatory responsibilities regarding agriculture and public health matters.

#### The Role of the Veterinarian in Homeland Security – Are You Prepared?

Veterinarians have always played a role in securing our country against bioterrorism, foreign animal disease and other threats. But since 9/11, this role has been pushed to the forefront and not everyone has a full understanding of the veterinarian's role. What is the veterinarian's role in risk communication? How do you participate in a disease response? These questions and others will be answered as participants discuss topics such as the mitigation of biological events, biosecurity measures, foreign animal disease awareness and reporting of anomalous events. Information will also be presented to help attendees understand the national, state and local plan for response and how the veterinarian and the practice might be affected.

#### Staffing & Scheduling Secrets

It always seems to happen: the schedule is finally done and one of the staff members wants time off! Back to the drawing board – or is it? The first step in scheduling staff is to develop a staffing coverage schedule for the practice. We'll discuss the best ways to devise staffing levels and schedules for the hospital while still being flexible for the staff. The key take-away points are: 1.) understand the difference between staffing needs and making out the schedule, 2.) learn ways to schedule shifts and positions rather than individuals, 3.) find out how to set up a recurring staffing plan.

#### The Art of Public Speaking

Public speaking, even in the simplest form, makes many people uneasy. But whether the task is to deliver information to a client or leading a pet care program for a son or daughter's scout troop, it is part of life. By attending this session, participants will come away with an understanding of non-verbal communication from how you breathe, stand, sit, use of hands, and facial expressions that will help build influence. Additionally, this session will cover listening and intuitive skills that will help build trust and gain credibility as well as what and how to ask specific questions that relate and engage another person in conversation.

#### Fluid therapy in Acute Renal Failure

In this session, emphasis will be placed on choosing the best monitoring tools for the patient with acute renal failure. Attendees will learn about fluid and diuretic therapy in acute renal failure and how to make the decision between peritoneal dialysis and discontinuing therapy.

#### A Foolproof Formula for Better Pet Behavior

Veterinarians will want to impart this five-part formula to all of their clients. When clients want the non-existent "quick fix" for behavior problems, or when it isn't clear what information to give, participants can fall back on these basic principles. These are part of most all behavior modification plans, and should be an integral part of the problem prevention information given to all new pet owners.



## Scientific & Presentation Materials

Proceedings for the Midwest Veterinary Conference are an important element for our attendees. Each year we receive a great amount of feedback and appreciation for the notes we are able to provide. *To maintain consistency and to ensure that all notes are easily viewed and identified, we ask that that you read over the following guidelines and submit your scientific and presentation materials as outlined below.* Please note that honorarium may be affected if scientific notes/presentation materials are not received correctly or by the stated deadline.

*Detailed instructions may be found in your speaker's kit under Scientific & Presentation Material Guidelines.*

### Instructions for submitting scientific notes/presentation materials:

- Title of the scientific notes/presentation materials must match session description title
- Please include an author's by-line including name and any credentials underneath the title
  
- **Click below to view a PDF example of a correctly submitted scientific paper:**
  - Example 1 <http://www.ohiovma.org/pdf/paperexample1.doc.pdf>
  - Example 2 <http://www.ohiovma.org/pdf/paperexample2.pdf>
  
- **Click below to view a PDF example of a correctly submitted PowerPoint presentation:**
  - Example 1 <http://www.ohiovma.org/pdf/ppexample.pdf>
  - Example 2 <http://www.ohiovma.org/pdf/ppexample2.pdf>
  
  - Use no more than 30-40 slides per 1 hour of lecture time
  - First slide lists correct session title and speaker byline
  - White or light colored background is used
  
- **Electronic Copy** – All files should be saved and sent as an e-mailed attachment to [ohiovma@ohiovma.org](mailto:ohiovma@ohiovma.org) or mailed on a diskette to the OVMA office at 3168 Riverside Dr., Columbus, OH 43221